

**SOUTHWEST WISCONSIN LIBRARY SYSTEM**  
1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**SWLS Hiring Committee Meeting**  
**November 15, 2023, 11:30AM**  
**SWLS Headquarters, Barn Room and online**

**Minutes**

**In attendance: Larry Nelson, Jessie Lee-Jones, Martha Bauer, Shauna Koszegi, Bob Boyle, Jen Bernetzke, Candi Fitzsimons, David Gibbs**

**Absent: none**

**Call to Order at 11:30am**  
**Meeting was duly posted**

Motion to accept agenda by Lee-Jones, second by Fitzsimons. No other discussion; all ayes, motion passes.

There was no citizen participation or communication.

**New Business:**

1. Consider review of system director job applicants. Adjourn to Closed Session to discuss personnel matters as allowed under Chapter 19.85 (1)(c): Motion to enter closed session by Nelson, second by Bauer. Roll call vote of all members; all ayes, motion passes. Closed session began at 11:37.
2. Reconvene to open session at 12:22.
3. Bernetzke moves to interview six current candidates; Bauer seconds. All in favor, motion passes.
4. Discussion of interview questions: a rough draft of questions was distributed, and consensus was to work on them asynchronously. The committee will finalize questions in advance of the first interview and use the same set for each candidate.
5. Date and time for next Search Committee meeting: Bernetzke will set up interviews for November 27, 29, and 30 if necessary. Next meeting will be on the first interview date, November 27<sup>th</sup> at 9:00am

Lee-Jones moves to adjourn, Bauer seconds. All in favor, meeting adjourns at 12:40pm.