

**SOUTHWEST WISCONSIN LIBRARY SYSTEM**  
1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**Board of Trustees Meeting**  
**Oct. 18, 2023**  
**5:00 p.m.**  
**at SWLS offices in Fennimore and online**

**Meeting connection information**

Link: <https://meet.goto.com/swls/swls-board-2023-10-18>

You can also dial in using your phone:

Access Code: 667-999-613

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

**AGENDA**

**Call to Order**

**Meeting Duly Posted**

**Recognition of Public Attendees**

Welcome to new SWLS Board member from Grant County: Rick Sanson

**Acceptance of Agenda** ..... **Action**

**Approval of Minutes of the Sept. 20, 2023 meeting** ..... **Action**

**Transaction Lists/Check Registers:**

Receipt in September 2023 transaction list ..... **Action**

**Statements of Financial Control:**

Receipt in September 2023 statement of financial control ..... **Action**

**Balance Sheets:**

Receipt in September 2023 balance sheet ..... **Action**

**Citizen Participation, Communication and Announcements** ..... **Informational**

**Director Activities Report** ..... **Action**

**Committee Reports**

Executive Committee

**Business:**

1. 2022 audit report ..... **Action**

2. 2024 accounting services agreement ..... **Action**

3. Resignation of system director ..... **Action**

4. Interim system director services ..... **Action**

5. Process for hiring new system director

a. Appointment of Hiring Committee ..... **Action Possible**

b. Duties and authority of Hiring Committee ..... **Action Possible**

c. Timeline for search process ..... **Action Possible**

d. Position posting language ..... **Action Possible**

e. Position description ..... **Action Possible**

6. Date & site of next planned meeting – 1:00 p.m. Nov. 15, 2023, at SWLS and online

7. Adjournment ..... **Action**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the SWLS office at 608-822-3393, ext. 4, at least two business days before the meeting.