

**SOUTHWEST WISCONSIN LIBRARY SYSTEM**  
1300 Industrial Drive, Suite 2, Fennimore, WI 53809 608-822-3393

**Board of Trustees Meeting**  
**Feb 14, 2024 1:00 p.m.**  
**at SWLS offices in Fennimore and online**

Meeting connection information: <https://meet.goto.com/swls/trusteesmeeting>

**AGENDA**

**Call to Order**

**Meeting Duly Posted**

**Recognition of Public Attendees**

**Acceptance of Agenda ..... Action**

**Approval of Minutes of the December 28, 2023 meeting ..... Action**

**Transaction Lists/Check Registers:**

Receipt in December 2023 and January 2024 transaction lists ..... **Action**

**Statements of Financial Control:**

Receipt in December 2023 and January 2024 statements of financial control ..... **Action**

**Balance Sheets:**

Receipt in December 2023 and January 2024 balance sheets ..... **Action**

**Citizen Participation, Communication and Announcements ..... Informational**

**Director and Staff Activities Reports ..... Action**

**Reports and Updates**

1. Net Southwest and PLAC
2. Legislative Update- Library Legislative Day on February 6, 2024

**Business:**

1. System Annual Report..... **Action**
2. Delivery vehicle funds..... **Action Possible**
3. Budget adjustment to move in-progress 2023 funds to 2024..... **Action Possible**
4. Appointment of Trustee Officers for 2024..... **Actions**
  - a. President
  - b. Vice President
  - c. Treasurer
5. Fleet contract/cards for van fuel ..... **Action Possible**
6. SWLS Credit Card..... **Action Possible**
7. Date & site of next meeting – 1:00 p.m. March 20, 2023, at SWLS and online... **Action Possible**
8. Adjournment..... **Action**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the SWLS office at 608-822-3393, ext. 4, at least two business days before the meeting.