

SOUTHWEST WISCONSIN LIBRARY SYSTEM

1300 Industrial Drive, Ste. 2, Fennimore, WI 53809 608-822-3393

FULL BOARD MEETING MINUTES

March 15, 2023

1:30 p.m.

1300 Industrial Drive, Ste. 2, Fennimore, Wis., and via remote connection options

The March 15, 2023, meeting of Southwest Wisconsin Library System was called to order by Board President Bob Boyle at 1:30 p.m. upon recognition of a quorum at SWLS headquarters in Fennimore and with phone and online connection available via Go To Meeting.

Present: **Crawford County:** Diane Craig, Linda Munson (online); **Grant County:** Sandra Herges, Karen Busch, Carol Hood; **Iowa County:** Gerald Galle (online), Larry Nelson; Michael Brandt; **Lafayette County:** Bob Boyle, Lori Neumann (online); **Member Library Liaison:** Martha Bauer; **SWLS Director:** David Kranz.

Excused Absent: **Grant County:** James Hibbard, Elias Cox.

Absent: **Grant County:** Stephen Kleisath; **Richland County:** Melvin "Bob" Frank.

Vacancies: One Richland County seat, one resource library seat.

Public present: Donna Nelson and SWLS staff member Jennifer Bernetzke (online).

New board member Sandra Herges appointed by Grant County introduced herself, and board members present in-person introduced themselves.

Meeting Duly Posted: Kranz stated that the meeting agenda was shared with member county clerks and member public libraries and posted at SWLS Headquarters and on the SWLS website in accordance with open meetings guidelines.

Moved by: Larry Nelson and **2nd by:** Karen Busch to accept the agenda as posted. **Motion carried.**

Moved by: Karen Busch and **2nd by:** Carol Hood to approve the minutes of the Jan. 18, 2023, SWLS board meeting. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Carol Hood to receipt in the transaction lists for January 2023 and February 2023. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Michael Brandt to receipt in the statements of financial control for January 2023 and February 2023 as presented. **Motion carried.**

Moved by: Larry Nelson and **2nd by:** Karen Busch to receipt in the balance sheets for January 2023 and February 2023 as presented. **Motion carried.**

Citizen Participation, Communication and Announcements: Kranz reported that McCoy Public Library in Shullsburg with branch in Gratiot has hired a new library director, Jennifer Detra. He also reported that Lone Rock Community Library has hired a new library director, Troy Rinehart. Both started in their new roles in early March and system staff will be visiting them for orientations.

Director and Staff Activities Reports: Written staff reports were provided for review and discussion. **Moved by:** Karen Busch and **2nd by:** Carol Hood to approve the activity reports. **Motion carried.**

Committee Reports:

1. **Net Southwest and PLAC:** Draft minutes of the Feb. 24, 2023, Net Southwest and PLAC meetings were provided for review and discussion.
2. **Legislative update:** Kranz mentioned that the state legislature's Joint Finance Committee has announced a schedule of four public listening sessions to gather public input about priorities for the next state budget. The listening session planned nearest to the SWLS region is in Wisconsin Dells in April. Kranz also mentioned that more than a dozen library supporters from the SWLS region attended Library Legislative Day in early February, with 13 people taking advantage of the mini coach transit from the region to downtown Madison provided by SWLS. A few additional people made their own travel arrangements and met up with the group in Madison. Three board members who participated shared their take-aways from the day.

Business:

1. **SWLS strategic plan update.** Kranz said Rachel Arndt had modified her proposal to meet the requests made by the SWLS Board, and noted that she remains open to further modifications. He shared the signed agreement with Rachel Arndt Consulting LLC.
2. **Federal grants update.** Information about the currently active federal grants which SWLS has activities in progress or planned was provided to the board.
3. **2022 system financial audit proposal.** Information about a proposal from accounting firm Collins & Associates to perform an audit of 2023 SWLS system activity was shared and discussed. It was suggested that the system plan to send out a request for proposals for the next audit. **Moved by:** Larry Nelson and **2nd by:** Carol Hood to approve pursuing the Collins & Associates proposal to perform the audit of 2022 activity. **Motion carried.**
4. **System 2022 annual report.** A draft of the 2022 system annual report was shared. Kranz noted that one element had changed since the draft was emailed to the board, and detailed that change. **Moved by:** Michael Brandt and **2nd by:** Karen Busch to approve the 2022 system annual report. **Motion carried.**
5. **Date and site of next planned full board meeting:** May 17, 2023, at 5:00 p.m. at the SWLS offices in Fennimore and via remote connection options.
6. **Adjournment. Moved by:** Diane Craig and **2nd by:** Larry Nelson to adjourn. **Motion carried.** Meeting adjourned at 2:10 p.m.

Respectfully submitted,
David Kranz, SWLS Director